

Organise an online and in-person meeting

Quickstart for service providers

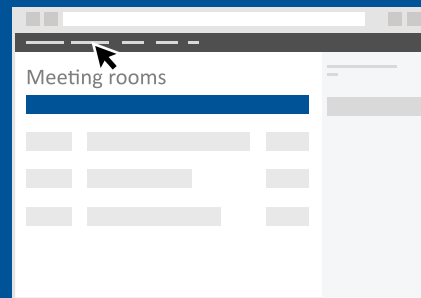
1

Book a physical meeting room with video equipment. Add a link to the meeting room in your invitation. To get the link, see step 3.



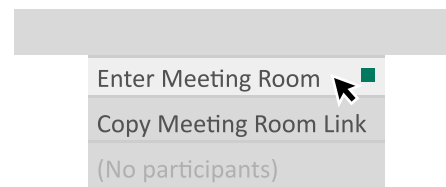
2

In the video-call management console, select **Meeting Rooms**



3

Select the meeting room you need, and select **Enter Meeting Room** to join the meeting



4

Join the meeting

You can invite additional participants at any time during the meeting

